MOODLE Introduction for MGHS students

Moorefield Girls High School has chosen MOODLE as its Managed Learning Environment to help support your learning.

MOODLE courses are created by your teachers so you can access learning resources and communication facilities at any time and any place.

This guide helps you to
1. Log in
2. Update your profile
3. Enrolling in your course[s]

MOODLE Login

1. Enter your MGHS username and password in the login box – shown here by the red circle.
2. Press Login

If you have difficulty logging in, try the following steps:

1. Make sure Caps Lock is off
2. Try typing your username and password again – more carefully this time.
3. Have you changed your MGHS password recently? Make sure you are using the right one.
4. If this does not work, contact your teacher to check you have the right details.
Update Your Profile

1. On your first login, you must complete all the fields that are in red and have an asterisk. The other fields can be completed if you desire.
2. It is essential that you enter your school email address. [@education.nsw.gov.au]

3. Press the Update Profile button at the bottom of the page when complete.
4. Open your school email account and find the email from the MGHS MOODLE.

   Dear [Name],
   
   You have requested a change of your email address for your user account at Moorefield Girls High School. Please open the following URL in your browser in order to confirm this change.

5. Click the link that is in the email. This will take you the MGHS MOODLE.
6. Click the Continue button to confirm your account.
Your MOODLE Home Page

Once logged in, your name appears in the top right of your home page. [red circle]

Enrolling in your course[s]

1. Click on the course categories [eg Maths] to enter the category.
2. Click on the course that you which to view.
3. MOODLE will prompt you for a enrollment key

Enrolment key
You might see something different [depending on how your teacher has set up your enrolment onto MOODLE] – see below. You may need an Enrolment Key [a course specific password] to get access to your course.

If you have problems getting into your course, contact your teacher.